

**MINUTES**  
**Maine GeoLibrary Board Meeting**  
Wednesday, 18 April 2012  
Cross Office Building, Rm. 300, Augusta

Call to Order - 10:07AM

1. Introductions

<b>Attending</b>	<b>Present</b>	<b>On the Phone</b>
Gretchen Heldmann		X
Bill Hanson		X
Ken Murchison		X
Vinton Valentine		
Aimee Dubois Mountain		
Greg Davis		
Dan Walters	X	
Joseph Young		
Michael Smith	X	
Christopher Kroot	X	
Dan Coker		
Brian Norris	X	
Jon Giles		X
Steve Weed	X	
<b>Guests:</b>		
JON CASSIDY		

2. Approval of 21 March 2012 meeting minutes – Chair  
Re-review Feb & March minutes.

3. Membership Update

- County Seat – Washington County rep nominated, emailed to MS & GH, we sent her process info on how to proceed.
- Dan Coker – looking for a replacement.

4. New CAP Grants Update– Mike Smith

Received \$40K grant CAT4 for business plan implementation for statewide ortho marketing. \$5K to MEGIS for contract oversight/admin, \$35K to vendor for marketing work, holding forums, professional graphics and one-pagers designed and printed, etc.

5. Ortho Program – Discussion on UT

Collection for 2012 completed! Should get first delivery of some (not all) data on July 1. May 3<sup>rd</sup> outreach event to meeting with L/A Cog and also Augusta to have meetings/open house with contingencies. Have reached out to Washington and Hancock Counties to have meeting in summer to plan for 2014.

Franklin County – they wanted to fund UT and not fund towns, whereas some other counties wanted the opposite. Some counties (Aroostook, Penobscot, Washington) concerned about their cost b/c such a large area is UT. Maybe need to try again to get MRS on board so county doesn't feel like they're sticking their neck out. Need to show MRS and counties the cost/benefit – which we are working on. More outreach needed for all. Lengthy discussion on this topic. Need to work on convincing MRS, Counties, and Legislature that approves budget request – that this is important. Some groups want leaf-off (MEMA, DOC, MRS) in order to find structures for both taxation and address-location, so NAIP is not as useful to them. May help to talk to them more and get them on board.

6. Annual Report – long written document – Chair

Submitted to the legislature finally! Question came up about this – is this ortho project considered “under the radar” simply because we haven't presented it to the governor's face directly? The CIO is briefed, and we have everything publicly available online.

7. Bond Funds Rectification – Chair, Mike Smith

See attached sheet. Lidar & Orthos not encumbered by MOA, only board vote. MS read motion from attached sheet. JG 2<sup>nd</sup>. All in favor.

8. Strategic Plan Implementation Groups

- Coordination & Communication – Mike Smith, Dan Walters
  - NEARC Booth – free booth to share with MEGUG, in Rockland ME this year in November.
  - Ortho page updated on website with Google calendar to show events where we will be discussing/presenting the project. Went to Franklin County this month, they agreed to budget money for orthos. A lot of emails sent to Washington and Hancock to spread word but nothing received back yet, SW will try to reach out in Hancock.
- GeoParcels – Mike Smith
  - Parcels contract update – Mike Smith – received second group of parcel data, group “F”. Anji looked at it and is fine with it. Working on nailing down metadata details. Should receive group “C” in June. GeoParcel viewer – have been waiting for a specific release of GeoMoose to come out to use, because it contains functionality we wanted vs. using older version and paying for custom functions. Send requirements out to full board so we all get a fresh look at them again, speak now or forever hold your peace.
- Education & Training – Vinton Valentine
  - New Chair Transition – Tabled.
- Geospatial Data – Dan Walters
  - Land Use Codes Report – Dan Walters – Talked to Laurie Thomas at MRS, Assessors Summer School in August they will give us half or full day to talk about whatever we want. We would do full day IF we can send out a notice to assessors ahead of time to gauge interest in what they want/need.
  - Ortho contract update – Mike Smith -

9. Committee Reports

- Financial Committee – Chair
  - ROI contract Update – Mike Smith – No major updates since last month. Contract done August 15, 2012.
  - Summer Meeting? Plan at some point – conflicts with before MEGUG summer school. Maybe wait til have ROI report? Maybe also set something up with new CIO Jim Smith. Open-ended discussion probably would not be productive, needs to be more structured.
- Policy & Marketing Committee – Vinton Valentine
  - Financial Checks & Balances Policy – Tabled.
- Technical Committee – Christopher Kroot

- GeoPortal Update and Discussion – New student that started a couple months ago has continued to work on it, as has David. David send update to CK yesterday. Not sure when they will be done but reinforced that they will finish it. Bigger issue is once they are done, USM cannot host it anymore, so we need to find a place to host it. CK will talk with VV and see where to go within the UM system since we know a few people in the system now (Dick Thompson, Jim Page).

#### 10. Guest Comments

#### 11. Recommendations for Next Agenda

Discuss budget retreat, set date.

Portal future.

MS motion adjourn, ?? 2<sup>nd</sup>. No objections.

**NEXT SCHEDULED MEETING:** Wednesday, 16 May 2012, 10am – 12:30pm, Cross Office Building, Rm. 300, Augusta.